



## Express Digital Solutions

### Let Technology Take Care of the Paperwork

As a mortgage or title company, you feel relentless pressure to continually improve the speed, efficiency and convenience of your client service. At the same time, you're handling huge volumes of documents that can total up to a millions of pages a year. And, you're compelled to keep accurate, legally acceptable records for years to comply with government laws and regulations. Yet the laborious process of handling all these paper documents slows down the entire mortgage process, undermining your efficiency and profits. You also have to hire full or part-time people to process all of this information. Finally, you need copiers and fax machines to duplicate and distribute original documents. All this adds to your costs and shrinks your profits. From a customer service perspective, you certainly don't want to keep your clients waiting impatiently on the phone while you sift through large volumes of information — or, even worse, play the frustrating game of phone tag. Now there's a much more affordable, efficient and intelligent way to manage your loan documents: Express Digital Solutions.



### User Friendly Electronic Filing System

Express Digital Solutions is an electronic filing system that dramatically increases the efficiency of your workplace. It's an easy to learn and use solution that scans, stores and retrieves your paper documents with ease and simplicity. This remarkable system saves valuable space, guards against theft or damage, enables your staff to share documents simultaneously, and makes a complete back-up copy of all your paper files. And it's so easy to learn and use, many people master Express Digital Solutions in just one hour.

### Safety from Disaster

Mission-critical technology assets and operations require the highest-level security features, and the Express Digital Solutions data center delivers multi-level physical security. All areas of the centers are monitored and recorded using CCTV, and all access points are controlled via biometrics. The Express Digital Solutions datacenter features 24x7 onsite technical staff that proactively monitors our technology systems. All of your documents and files are backed up to two different locations each evening. There is no additional cost for this valuable disaster recovery feature.

### Irrefutable Document Integrity

File, retrieve, view, print, e-mail or fax from your Express Digital Solutions workstation without ever having to leave your desk. All of your scanned paper documents will be in a permanent TIFF or PDF format making you compliant with all local laws and legislation. Experience the security of a systems architecture designed to protect your information assets.

### Reduced Labor Costs

Express Digital Solutions offers an efficient process for sorting, filing and retrieving records from your desk in literally seconds, allowing you to minimize your personnel requirements and assisting you

in complying with the records retention requirements of your governing body. The GSA estimates that it takes, on average, 7 minutes to retrieve a file. With Express Digital Solutions finding that same file will take less than 2 seconds. And, you can share it with others immediately via e-mail or fax without ever leaving your desk.

### Reduced Demand for Physical Space

Express Digital Solutions storage and retrieval options can not only be utilized for your office-size documents, but for all electronic files as well. In fact, this is an electronic filing system that will store all of the content in your facility. Whether it be paper documents scanned to electronic files, or original electronic content, it will all be conveniently stored in a database making all of your documents immediately accessible.

### Instant Information Access

Add highlights, sticky notes, stamps or other annotations to any document without altering the integrity of the original. Plus, you can black out (redact) confidential information so only privileged users can view it. Instantly share this information improving communications and collaboration with others inside and outside the organization.

### Save Time and Money

Mortgage and Title companies all across America are already reducing their costs, and enjoying instantaneous access to vital information with Express Digital Solutions. Maybe it's time you did, too. For more information on how Express Digital Solutions can improve your productivity and the quality of your work, or to receive a free fully-functional, no-obligation trial, call Express Digital Solutions or visit our website today.